

## NOTICE FOR EMPANELMENT

Sealed request for Empanelment with Company Profile is invited from the established and reputed firms for **Empanelment of Providers/Vendors** for FY 2076/77 for the following goods and services:

1. Advertisement/ Publicity and Media Management (Hoarding Board, Flex Board, Glow Sign Board, Wall Painting & Other Advertising Material Supply),
2. IT-Hardware & Accessories Supply,
3. Tour & Travel Service,
4. Promotional/Gifts Items Supply,
5. General Stationery Supply,
6. Printing and Stationery Supply,
7. Courier Service,
8. Furniture & Fixture Supply and Maintenance,
9. Office Interior Work, Flooring and Furnishing
10. EPABX/Telephone Sets/Fire Extinguisher Supply and Maintenance,
11. Electronic Goods like Photocopy, Fax, and Money Counting Machines etc. Supply and Maintenance,
12. Air Conditioner & Electrical Goods Supply and Maintenance,
13. Office Up Keep (Cleaning service).

**The firm/company should have met the following eligibility criteria:**

1. At least 3 years of working experience,
2. Tax clearance,
3. Firms going on profitability, and
4. Having experience of supplying the goods/service to some big and reputed organizations.

A sealed envelope containing the firm/company profile and proof of all 4 items mentioned above has to be submitted at the address given below within 19<sup>th</sup> July 2019. **The selected firms/companies only will be requested in fiscal year 2076/77 to participate in the bidding process** during the need of aforementioned supply to this Company. The management of the Company reserves the right to reject empanelment request to any/all firms without assigning any reasons.



**LIC**

लाइफ इन्स्युरेन्स कर्पोरेशन (नेपाल) लिमिटेड  
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